American College of
Veterinary Sports Medicine
and Rehabilitation

CALL FOR ABSTRACTS

ACVSMR annual Educational Meeting, hosted in conjunction with the ACVS Surgical Summit

Friday October 23th, 2020. Washington D.C.

Submission Deadline: Midnight Pacific Standard Time, USA, January 31, 2020

Submission Process: e-mailed to Jennifer Brown at dr.brown@floridavetrehab.com

Submissions must adhere to the formatting requirements outlined below. Abstracts which have particularly poor grammatical construction, or do not follow the submission instructions will be rejected. Submissions describing previously published material will not be considered. Material may not be publicly presented elsewhere before or after abstract submission. The official language of the meeting is English.

At least one author must be prepared to register for the conference and be available to present at their assigned time. Each prospective presenting author may submit a maximum of three abstracts for consideration.

An impartial panel of qualified reviewers will blindly evaluate the content of the abstracts and cases, and all identifying information will be removed prior to distribution of submissions to reviewers. Abstracts and cases will be scored as follows, using a 50-point system:

Original Research Abstracts (50 points)
- Title, Introduction, Hypothesis, and Objectives – 10 points
- Materials and Methods - 10 points
- Results - 10 points
- Discussion/Conclusions - 10 points
- Overall impact on the field of veterinary sports medicine and rehabilitation – 10 points

Evaluation is a two-step process. After scoring, submissions will be ranked and selected for podium presentation in order of scored superiority until all available podium positions are filled. Three canine and 3 equine abstracts will be selected for presentation based on the two-step process. An honorarium and single day registration will be provided to each of the winners which may be graduated based on their final rank.

Chosen abstracts will be announced on or before March 31st, 2020. All decisions of the Continuing Education Committee regarding submissions are final. Please direct questions regarding submission to Jennifer Brown at dr.brown@floridavetrehab.com.

Submit **both** short (250 words) and long form (800 words) abstracts. Page margins should be 1 inch. Use 11-point Times New Roman font with single spacing. Leave a single blank line between each section of the abstract and use 0.5-inch indents for each new paragraph within a section.

Title should be in bold type and centered at the top of the page. Do **not** put the title in ALLCAPS. Do not use abbreviations in the title. Beginning on a new line, list the authors with first initials followed by the last name of each author in standard uppercase and lowercase format (e.g., B. Appleton). Underline the presenting author's name. Degrees may be listed after names, but do not list titles or institutional appointments. Using a new line, list the college, university, or practice name as well as city, state or province and country of each author. Use superscript numbers to correlate each individual author's affiliation with corresponding superscripts provided in the author line. *The submitting author must also be the presenting author.* List all co-authors, provide complete information for each: First and Last Names, Company (practice name), City and State. Title and author information is not included in the word count.

Construct the body of the abstract using appropriate subheadings (bold) as described for each of the long and short versions as outlined below. Only standard abbreviations may be used without definition. Other abbreviations should be defined by placing them in parentheses after the first use of the full words. Use numerals for numbers except at the beginning of a sentence.

Submissions should be saved in a Microsoft Word document, PC compatible. The first portion of file name should be your last name and the year (e.g. Tomlinson2018.doc).

Long abstract

The title should be brief and accurately reflect the content of the abstract. Do **not** put the title in ALLCAPS.

The long abstract is divided into five sections and should not exceed *800 words* excluding references. Each section needs to be filled out as follows:

Introduction and rationale for performing the study: Brief background on general topic and previous work. Should concisely convey the need, significance/impact of the work presented in the abstract.

Hypothesis/Objective: Clearly state the objective of the study and the hypothesis (if applicable).

Methods: Briefly describe the methodology of research or technique used in this study. Methods should appropriately answer the hypothesis or problem. Methods used for data analysis, if applicable, should also be included. All abstracts should include a statement of compliance with the NIH guidelines for Humane Care and Use of Animals where applicable.
https://grants.nih.gov/grants/olaw/GuideBook.pdf

Results: Briefly describe the key results of the study.

Discussion: Include a brief interpretation of the results. This should include limitations of the study and scientific or clinical relevance to the field of sports medicine and rehabilitation.

Citations and References: References should be numbered sequentially as they are cited in the text, using superscripted numbers. Reference listings should follow American Medical Association (AMA) Manual of Style, 10th edition. Reference listings will not be counted toward the long abstract word count.

Figures: One figure (table, chart) may be submitted in addition to the written abstract. Figures will not be counted toward the long abstract word count.

Short Abstract

A short version 250 words or less is needed for proceedings publication (this complies with scientific journal submission rules on prior publication and copyright). Subheadings are not included in the short abstract however a concluding statement must be made.